**AGENDA**

**GEORGETOWN-QUITMAN COUNTY, GEORGIA**

**REGULAR MEETING**

**JANUARY 10, 2017**

CALL TO ORDER 6:30 PM

AGENDA AMENDMENTS

PUBLIC COMMENTS (Time allocated 10 minute’s total)

APPROVAL OF BILLS

MINUTES December 13, 2016 Regular Meeting Minutes APPROVED

 December 13, 2016 Executive Session Minutes APPROVED

 January 3, 2017 Called Meeting Minutes APPROVED

MONTH

REPORTS MANAGER’S REPORT

 EMS

 EMA DIRECTOR

 FIRE

OLD BUSINESS

\*UPDATE\*

\*ACTION ITEM\*

NEW BUSINESS

\*ACTION ITEM\* Sunday Sales of Distilled Spirits APPROVED

\*ACTION ITEM\* Tax Commissioner Letter APPROVED

\*ACTION ITEM\* Sheriff Letter APPROVED

\*ACTION ITEM\* County Commission COLA & longevity/Pay TABLED

\*UPDATE\* Disbursement of Revenue of Distilled Spirits TABLED

\*ACTION ITEM\* E-911 Status TABLED

\*ACTION ITEM\* Bright House Franchise Fee TABLED

EXECUTIVE SESSION

APPEARANCES John Pollard-Georgia Forestry Commission Annual Report

MEETING ADJOURN

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**BOARD MEETING MINUTES**

**DECEMBER 13, 2016**

**6:30PM**

**CALLED TO ORDER**

The meeting was called to order at 6:30 p. m. with prayer followed by the Pledge of Allegiance. Members present were Commissioners: Morris, Kinsey, Blackmon, Lewis and Bussey, County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

(Lewis entered meeting at 6:44p.m.)

**AGENDA AMENDMENTS** Budget Amendment and Library Board Member. **Motion made by Kinsey to add the Budget Amendment and Library Board Member as agenda amendments. Second by Bussey.** Voting Yes-Bussey, Kinsey, Blackmon, and Morris.

**PUBLIC COMMENT**

**APPROVAL OF BILLS**

**Motion made by Lewis and Second by Bussey to approve the bills as presented.** Voting Yes – Bussey, Kinsey, Blackmon, Lewis, and Morris.

**MINUTES**

November 7, 2016 regular meeting**. Motion made by Lewis to approve the minutes. Second by Bussey.** Voting Yes – Bussey, Kinsey, Blackmon, Lewis, and Morris.

November 7, 2016 Executive Session minutes. Voting Yes-Bussey, Kinsey, Blackmon, Lewis, and Morris

November 10, 2016 call meeting with Grady**. Motion made by Blackmon. Second by Kinsey to approve the minutes of the called meeting.** Voting yes – Kinsey, Blackmon, and Morris.

**MANAGER’S REPORT**

**EMS-** report for the month of November was 28 total calls. 1 Fire, 17 transports, and 10 refusals.

Jason spoke with Beth from Grady about some information that they needed in order to get some numbers to see what they will be able to offer to the County.

**Road Dept.** is starting to cut down dead trees throughout the County before they fall. Road Dept. received their new trucks.

**EPD-**Andrew Thornton met with Jason to do an inspection on the landfill. We were written up for a few minor issues but nothing major. Jason has a plan to handle all of the issues they discussed. Jason discussed with Andrew Thornton from EPD about having to use a roll off dumpster to put all of our yard trimmings, limbs and such in since our inert pit closed. Thornton advised Jason about rule changes that EPD made about being able to have a holding area where we are able to stockpile leaves, limbs, trees, and yard trimmings for up to 1 year. Once a year 75% of that stockpile has to be removed by either grinding it up or hauling it off. Jason is going to check on the numbers to see if this will benefit the County.

We have had some request for streetlights to be put up on Hwy 27 where it is so dark. Don Porter with Georgia Power is going to help with this to see if it is feasible.

Mario Thornton is out of work due to surgery and Jason is going to be filling in to assist with some of the Water Dept. duties.

Agenda Amendments- Library Board appointment. Mrs. Fair will get back with the Commissioner’s on a person to appoint.

Budget Amendment-Probate Judge Balkcom is going to increase the fees for some fines and he projects that will bring in an additional income of $4500.00 dollars with that in mind he would like to increase his budget by $2239.12 and the other $2260.88 would go into Contingencies.

**Motion made by Lewis to approve the budget amendment. Second by Blackmon.** Voting Yes-Bussey, Kinsey, Blackmon, Lewis, and Morris.

**OLD BUSINESS**

**NEW BUSINESS**

**Copier Maintenance Agreement-** EBM OFFICE SOLUTIONS shall maintain the copy machines in good and proper working condition within the operating guidelines provided by the manufacturer.  This agreement covers when required by normal use of the machine, labor, material, adjustments, repairs and replacement of parts.  Damage or loss resulting from perils such as fire, theft, water, or for any other cause external to the machine are not covered. Labor service includes the lubrication of unit, the adjustment, repair or replacement of parts.

The following labor service is considered the responsibility of the Unified Government and is not included: Adding toner/paper; removing miss-feeds; cosmetic upkeep of covers exposure glass and general troubleshooting as specified by the operator’s manual.

Bussey asked that the commission refer to this copier maintenance contract with EBM office solutions instead of Danny Blackmon. Motion made by Bussey to approve the Copier Maintenance Contract. Second by Kinsey. Voting Yes-Bussey, Kinsey, Lewis, and Morris. Blackmon abstained from voting due to him being the owner of EBM Office Solutions.

**2017 Holiday & Meeting schedule- Motion made by Kinsey to approve the 2017 holiday and meeting schedule. Second by Bussey.** Voting Yes-Bussey, Kinsey, Blackmon, Lewis, and Morris.

**Water Board Appointments-**Derrick Norris and Carrie Culver have agreed to serve on the water board and both live in the old city limits. **Motion made by Lewis to appoint Derrick Norris and Carrie Culver to the water board. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Blackmon, Lewis, and Morris.

A question was brought up on street signs being put up. Jason responded that the signs just came in and will be put up.

**EXECUTIVE SESSION**

**Motion made by Kinsey. Second by Bussey to go into Executive Session to discuss personnel.** Voting Yes- Bussey, Kinsey, Blackmon, Lewis, and Morris. **Motion made by Lewis to return to regular session. Second by Kinsey.** Voting Yes-Bussey, Kinsey, Blackmon, Lewis, and Morris.

**APPEARANCES -** Carolyn Copeland spoke on behalf of her sister Rachael Turnipseed. Mrs. Turnipseed had a water meter burst. The Water & Sewer Board replaced the water meter but the pressure was set to high. Ms. Copeland stated that the employees did not check the pressure. It blew out 2 toilets and the hot water heater pressure relief valve. After a lengthy discussion, the commission advised Ms. Copeland that they could not make the Water Board take the $400.00 off the bill for the 10,000 gallons of water that ran thru the meter. The Water Board refused any other changes other than the 50% one- time debt forgiveness. Morris apologized and stated that the commission could only appointment the water board members.

**MEETING ADJOURN**

Motion made by Lewis to adjourn at 8:30p.m.

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Carvel Lewis, Chairman Danny Blackmon, Vice Commissioner

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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 Attest: Jason Weeks, County Manager

**GEORGETOWN-QUITMAN COUNTY COMMISSION**

**WORK SESSION MINUTES**

**JANUARY 3, 2017**

**5:00PM**

**CALLED TO ORDER**

The meeting was called to order at 5:06 p. m. with prayer. Members present were Commissioners: Lewis, Kinsey, Blackmon, Bussey, and Hayes. County Manager Jason Weeks, Financial Officer Teri Odom, and County Clerk Carolyn Wilson.

**Chairman**-Blackmon nominated Carvel Lewis for Chairman. Second by Bussey. Nomination closed. Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

**Vice Chairman**-Hayes nominated Danny Blackmon as Vice Chairman. Second by Bussey. Nomination closed. Voting Danny Blackmon Vice Chairman Voting Yes-Hayes, Kinsey, Blackmon, Bussey, and Lewis.

**County Attorney**- Bussey nominated to appoint Chad Corlee as County Attorney. Second by Kinsey. Hayes nominated to appoint Tracy Cary as County Attorney. (Mr. Cary was present at meeting.) Nomination closed. Mr. Cary was asked if he had any comments that he would like to make. He spoke about how long he has been practicing law and that most of his work is in Alabama but he has been a member of the Georgia bar since 1999. He has been practicing law since 1993.

Voting Yes for Chad Corlee for County Attorney-Bussey, Kinsey.

Voting Yes for Tracy Cary for County Attorney-Hayes, Blackmon, and Lewis.

The County Attorney will be Tracy Cary of Morris, Cary, Andrew, Talmadge, and Driggers LLC attorneys at Law.

County Auditor-Blackmon nominated DeLoach & Wingate for County Auditor. Second by Hayes. Bussey nominated Don Hartzog for County Auditor. Second by Kinsey. Motion made by Bussey to close the nomination for County Auditor. Second by Hayes. Voting Yes-Bussey, Hayes, Kinsey, Blackmon, and Lewis. Voting Yes for Don Hartzog for County Auditor-Kinsey and Bussey. Voting Yes for DeLoach & Wingate for County Auditor Hayes, Blackmon, and Lewis. The County Auditor will be DeLoach & Wingate.

We went through the appointments that are listed and who will serve on each board.

**E-911 Authority**-Kinsey and Hayes.

**River Valley RC-** Lewis and Blackmon.

**Economic Dev. Authority**- Blackmon and Morris.

**Council of Gov’t**-Blackmon and Kinsey.

**Transportation Authority**-Bussey and Kinsey.

**EMS Authority**- Blackmon and Morris

**Enrichment Services**-Morris and Bussey.

**Health board**- Kinsey and Lewis.

**Recreation Board**-Lewis.

**Acculynk**-Ms. Heather Fletcher with Acculynk presented to the commission a presentation on accepting credit or debit cards throughout the County. Acculynk does payment processing and linked to debit networks. She explained how the system works, what cards they accept including Gov’t assisted cards, and the fees that are associated with accepting credit or debit cards. Citizens will be able to pay online or in person at the office, they need to pay. Each office would have its own credit card swiper and have their own login and password to access their reports. If a particular office does not receive any credit or debit cards for the month there is zero fees for that month. There is also no set up fee. Online payments have increased by 50% in the last year, which means the majority of Americans are paying their bills online.

Lewis would like to see at least 3 other options for credit or debit card processing.

**E-911**- Kinsey asked if anyone had heard a response from Eufaula about handling our 911. Blackmon stated that he had not heard anything yet but felt sure we will be able to work something out with Eufaula whether it be long term or short term. We are still paying our monthly fees to Lower Chattahoochee Regional E-911.

**Banking**-Some of the accounts in different offices are charged a service fee for their account. The Gov’t is looking at other banks.

**EXECUTIVE SESSION**

**APPEARANCES**

**MEETING ADJOURN**

Motion made by Lewis to adjourn at 5:57 p.m. Second by Blackmon.

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Carvel Lewis, Chairman Danny Blackmon, Vice Chairman

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Willie H. Bussey, Jr., Commissioner David Kinsey, Commissioner

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Jim Hayes, Commissioner Attest: Jason Weeks, County Manager